

Cover Letter:

I am writing this letter for you to consider me for opportunities in Graphic Design, Web Design, and Project Management within your company. I have a degree from the University of Oklahoma in Visual Communications, and 5+ years work experience in the Design field.

I am striving to move to the Seattle area so that I can have the opportunity to further my career by working within a company that has a broad range of clients. I recently visited and am very excited with the chance to work within a city that I found so progressive.

I have had the opportunity to work on many challenging projects over the past 5+ years and would love to discuss how the requirements for positions within the company match my skills and experience.

I believe that my skill set could be great for your company. I have:

- been lead designer and project manager on a wide variety projects,
- the ability to work independently and take on a multitude of roles to bring a project to completion.
- have been client liaison on a wide variety of projects.
- expert knowledge of HTML, XHTML, and CSS3,
- Experience in web technologies and implementation across a wide variety of platforms.
- expert knowledge of Photoshop, Illustrator, inDesign,

I have had the opportunity to work on large and small projects where I have had to take on many roles. I have been: lead designer, project manager, client liaison, front-end coder, and concept creator.

Thank you for your time, I hope to hear from you soon.

Sincerely,

A handwritten signature in grey ink, appearing to read 'Nick Bolton' in a stylized, cursive script.

Nick Bolton.

www.nickrboltondesign.com

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